

September 21, 2022

To Whom It May Concern:

The Town of Sullivan is accepting bids for a used 2021 or newer 3.2-ton double drum vibratory compactor (“roller”), minimum bid specifications are enclosed. Exceptions will not be considered. Further, please take notice that the Town may utilize Best Value Practices in the award to the successful bidder.

It is not the intent of the Town of Sullivan to favor any one bidder and all bids will be given equal consideration, dependent upon the responses and the utilization of Best Value Practices.

Bids will be opened on October 5, 2022 at 6:00 p.m. Bids should be submitted in a sealed envelope and addressed to the Town of Sullivan Town Supervisor, 7507 Lakeport Road, Chittenango, New York 13037. Each envelope shall be plainly marked “BID FOR USED 2021 OR NEWER 3.2-TON DOUBLE DRUM VIBRATORY COMPACTOR (“ROLLER”), Dated October 5, 2022.” **Please note that if the sealed package is not labeled exactly as specified above, the Town of Sullivan reserves the right to not open the bid.**

Further, the Town of Sullivan reserves the right to reject any and all proposals, to waive technicalities or informalities, and to accept any proposal deemed to be the best value to the Town of Sullivan. No bid shall be valid unless signed. No bid shall be accepted other than as addressed above.

Bidders are further advised to submit a non-collusion form with its bid package.

Very truly yours,

John M. Becker
Town of Sullivan Supervisor

NOTICE TO BIDDERS

PLEASE TAKE NOTICE that the Town Board of the Town of Sullivan will receive sealed bids on the following until 6:00 p.m. on October 5, 2022 at the Town of Sullivan Offices located at 7507 Lakeport Road, Chittenango, New York:

USED 2021 OR NEWER 3.2-TON DOUBLE DRUM VIBRATORY COMPACTOR (“ROLLER”)

All bids received pursuant to this notice will be publicly opened on October 5, 2022 at 6:00 p.m. at the Town Hall, considered at a regular meeting of the Town Board on October 5, 2022 at 6:00 p.m. and awarded at that time.

It is a condition of this bid that the bidder set forth the proposed date of delivery.

Additional bid specifications for this item may be obtained at the Town of Sullivan Town Clerk’s Office or at the Town of Sullivan Supervisor’s Office, both located at 7507 Lakeport Road, Chittenango, New York.

All bids must be accompanied by a certificate executed pursuant to Section 103-d of the General Municipal Law of the State of New York. These Certificates are available from the Town Clerk. Be further advised that the Town Board may consider any bid which provides the Town with the “best value” as determined under Local Law No. 1 of 2015 and the Town of Sullivan Procurement Policy (amended and effective May 6, 2020) and shall consider the following factors:

1. Lowest cost and convenience of maintenance or service of the equipment;
2. Durability and quality of the equipment;
3. Product Life;
4. Highest resale value.

Such factors shall be evaluated by any submitted materials offered by the responsive bidder, as well as independent research by the Town of Sullivan.

Be further advised that the Town of Sullivan may utilize the methodology of “piggybacking” as set forth in the Town of Sullivan Procurement Policy at §7 and as set forth under GML §103(16).

Bidders should note that other political subdivisions may participate in the contract resulting from this bid award as authorized by General Municipal Law (*i.e.* “piggybacking”). Use of the successful contract by any other political subdivision must be coordinated between that political subdivision and the contractor. The Town will have no responsibility for any such purchase and will have no other role than to provide other political subdivisions a copy of the successful contract if requested.

The Town of Sullivan reserves the right to waive any and all irregularities and to reject any and all bids or to rebid solely at the Town Board’s discretion

JOHN M. BECKER, Supervisor
Town of Sullivan